



**Cardinal**  
**AGGREGATES, INC.**  
PERRYSBURG, OHIO  
8026 Fremont Pike, Perrysburg, OH 43447  
419-872-4380

## **Group Manager: Cardinal Aggregates, Inc.**

As the Group Manager, you will play a pivotal role in managing multiple portable crushing crews. The successful candidate will be a strategic thinker, possess a deep understanding of project management, customer relations and lead with company Core Values being part of their everyday life.

### **Responsibilities:**

- Directly manage and coordinate activities of portable crushing crews across various job sites.
- Ensure strict adherence to safety protocols, quality standards, and project deadlines.
- Provide expert guidance and training to crew members to enhance their skills and optimize performance.
- Manage air permits and application files for all portable plants in multiple states.
- Perform weekly audits of production and true up cost reports using Heavy Job and ECMS programs.
- Oversight of equipment asset replacement.
- Assist V.P. of Operations in the preparation of a business model that widens the growth of the off-site crushing operations.
- Direct reports will be:
  - Project Manager
  - Equipment & Safety Manager
  - Off-Site Crushing Manager

### **Schedule Management and Leadership:**

- Prepare and lead weekly scheduling meetings with management team.
- Develop and maintain detailed project schedules, ensuring alignment with project objectives and client expectations.
- Provide strong leadership to develop a strong, collaborative and motivated team environment.

### **Project Bidding and Setup:**

- Assist in the project bidding process, preparing and organizing bids using HCSS bidding software.
- Work closely with the Project Manager to form accurate and competitive quotes.
- Ability to audit job cost and payroll using ECMS and Heavy Job programs.

### **Accountability and Performance Management:**

- Hold crew members accountable for their performance, safety practices, and compliance with company core values.
- Conduct regular performance evaluations and provide constructive feedback for continuous improvement.
- Finalize weekly payroll and production reports.
- Prepare and analyze with assistance of your management staff, job cost and profitability of projects.
- Monitor expected revenue projections and invoice clients.

### **Requirement:**

- Bachelor's Degree or 6 years of Construction experience.

Equal Opportunity Employer